



ECKINGTON PARISH COUNCIL

MINUTES (subject to approval at the next meeting) of a virtual meeting of the Parish Council held Tuesday 15th December 2020 commencing at 7.00 pm

Councillors Present:

M. Hughes (Chairman), T Knight (Vice Chairman), G. Goodlad, G. Ransted, C. Yarnold and M. Wood.

Also Present: M. Alexander (Clerk), County Cllr A. Hardman, District Cllr R. Davis and two members of the Public.

Item	Minute Recorded	Action
240	Apologies: Cllr J. Bees.	
241	Declarations of Personal, Sensitive or Pecuniary Interests and Requests for Dispensations: None received.	
242	Minutes of the Annual Meeting and Ordinary Meetings held 17th November 2020: The Minutes of both meetings were unanimously agreed as true records.	
243	Matters Arising from Previous Minutes: No matters arising.	
244	Councillor Co-option: An application had been received from S. Williamson which had been circulated prior to the meeting. It was proposed by Cllr Hughes, seconded Cllr Goodlad to co-opt S. Williamson to the Council with immediate effect, subject to a Declaration of Office being signed. All agreed.	S. Williamson to be sent a Declaration of Acceptance of Office and a welcome pack before the next meeting.
245	Public Participation: Two members of the public were present, but there were no matters raised. The presentation on the Hydro electricity project was deferred. D. Bainbridge gave an update to the meeting regarding UK Data Protection matters and recent Council matters dealt with. DP training will be arranged as required. The new PC email account will also enable sufficient security for our needs.	Await further contact on Hydro-electricity. DB and the Chairman to progress DP matters / new emails. Instructions to be circulated by DB.
246	County & District Councillor Reports: Written reports as circulated. Cllr Hardman updated on Covid-19 matters for the County. It was also noted that the 30mph signage in Nafford Rd had been resolved. Cllr Davis updated re budget planning and Covid-19 matters for the District. Concern was raised to both County & District Cllrs regarding the proposals and current gypsy/ traveller site at Castle View (Bredon) – all comments were noted. See Min 248.	
247	Financial & Governance Matters: 247.1 Payments & Receipts were proposed by Cllr Knight, seconded Cllr Goodlad. All agreed. Clerks expenses - £45.18 (Clerks salary to be advised) PKF Littlejohn LLB £240.00 Receipt - £162.00 WCC Lengthsman scheme.	Invoices to be paid as agreed.

	<p>247.2 Bank balances were noted as £219,793.16 (incl £200k NP reserves) & £25,929.95.</p> <p>247.3 The need to transfer £200k reserves in to separate accounts was agreed and the Resources Committee were asked to look at account options in detail. It was also agreed to check with CALC whether some of the £200k can be used for revenue expenditure e.g. professional fees or whether it must be retained for capital expenditure only. Precept deadline is noted as 29th January for WDC.</p> <p>247.4 NPIC revenue expenditure – it was agreed that we need to identify resources to support the implementation of the Neighbourhood Plan and clarify whether it be from reserves or £200K before committing further expenditure through the precept.</p> <p>247.5 Precept 2021-22 – draft budget as circulated. It was agreed that further consideration be given by all to the proposed draft budget, with any comment to the January Resources Committee, in readiness for the January PC meeting.</p> <p>247.6 Resources Committee & Terms of Reference – TOR draft as circulated. All amendment suggestions to Cllr Knight please. It was proposed by Cllr Goodlad, seconded Cllr Knight to set up the Resources Committee. All agreed. Membership to be Cllrs Hughes, Knight, Goodlad and Bees. Membership to be reviewed as required.</p> <p>247.7 Grass cutting contract – The contractor for the recreation ground is not available. It was therefore agreed to progress the 2 quotes as obtained and accept the lowest tender of £9026.70 plus vat. It was further agreed that the contract should reference the community land which may need some work at some point during the 3-year contract.</p> <p>247.8 PC Communications / PR – Cllr Hughes suggested some changes to ways of working which could improve communications and PR with the parish. It was agreed that a link should be placed on Eckington Noticeboard (social media) which takes users to agendas / minutes. Assoc. documents also to be published. Positive work by the PC should be highlighted together with events, updates, local information etc. Aim to build the identity of the PC and also link to NPlan work. Best methods? – social media / user and focus groups / monthly surgeries etc. More suggestions to the next meeting please.</p>	<p>Resources Committee to look at £200k bank account options and capital/revenue expenditure.</p> <p>Everyone was asked to agree the precept and budget at the next PC meeting on 19th Jan. Resources Committee was asked to meet prior to then – provisional date 11th Jan at 7pm.</p> <p>Contract to be awarded as agreed for grass cutting.</p> <p>Communications / PR – next agenda.</p>
248	<p>Planning Matters:</p> <p>248.1 20/02650/HP and 20/02651/LB) – 3 Jarvis Street, Eckington – single storey rear extension, internal alterations and fenestration replacement to front elevation. No objection.</p> <p>248.2 20/02173/CU – Castle View, Eckington Rd, Bredons Norton – change of use to single pith traveller site. Response to be drafted and circulated (submission by 22/12/2020).</p> <p>248.3 19/01917/RM – land to rear of Roman Meadow, Eckington – application withdrawn (reserved matters).</p>	<p>Responses submitted as agreed.</p> <p>20/02173/CU response to be drafted and circulated asap.</p>

	<p>248.4 Glenmoor development – scaled drawings received.</p> <p>248.5 SWDPR – amended dates previously circulated. Noted the previous call for traveller sites which is a separate review but will be included in the overall review.</p>	
249	<p>Eckington Neighbourhood Plan (NP):</p> <p>249.1 Minutes of the meeting held 9th December will be agreed and circulated at a future date. Cllr Goodlad summarised key points.</p> <p>249.2 Cllr Goodlad reported that residents have been contacted re the Jarvis Street access proposals for the school. Avon Planning Services (APS) have been appointed as Planning Consultants. Details of Working Groups will be confirmed in early 2021 after survey results have been analysed. Initial groups likely to be Planning & Design / Sports Facilities / Communications. Next NPIC meeting 27th Jan at 7pm – meetings then to be held to feed into subsequent main PC meetings.</p> <p>249.3 Survey results – Cllr Yarnold gave a summary of responses received to date and it was agreed that additional Survey Monkey support will be needed to analyse all the results.</p>	<p>Cllrs asked to confirm if interested in particular aspects of NPIC work as this will be needed to generate local interest.</p> <p>Agreed to enquire of WDC or MHDC re Project Support.</p>
250	<p>Parish Lengthsman Scheme:</p> <p>It was agreed to defer the matter of recruitment to the next meeting.</p>	Next agenda item.
251	<p>Reports from Councillors and the Clerk:</p> <p>251.1 Village Hall – Cllr Ransted - no meeting held.</p> <p>251.2 Recreation Centre – Cllr Knight email as circulated.</p> <p>251.3 Tree Warden – Cllr Wood reported no issues.</p> <p>251.4 Bredon Hill Conservation Group – Cllr Ransted - nothing to report.</p> <p>251.5 Church & Bridge Trusts – Cllr Bees - nothing to report.</p> <p>251.6 Wychavon CALC – Cllrs Hughes & Knight – reports as circulated. Cllr Knight had attended a good meeting on Planning Enforcement.</p> <p>251.7 Cemetery & Churchyard – Cllr Yarnold – nothing to report.</p> <p>251.8 Allotments – Cllr Bees – plot 6 vacancy noted.</p> <p>251.9 Community Engagement – Cllr Yarnold – nothing to report.</p> <p>251.10 Dementia Friendly Village – Cllr Hughes – nothing to report.</p> <p>251.11 Neighbourhood Watch & Community Speed Watch – Cllr Ransted – report as circulated, and Covid-19 arrangements noted. Cllrs Hughes and Goodlad agreed to look at undertaking CSW training. Younger people also needed.</p> <p>251.12 Clerk – all reminded to do personal biographies please.</p>	<p>Cllr Ransted to see if Safer Neighbourhoods offer training locally for CSW Volunteers.</p> <p>Cllrs to produce personal biographies.</p>
252	<p>Correspondence received: An offer of £200 towards parish defibrillators had been received and it was agreed to check if this could be used to replace current defib cabinets.</p>	Check if defib funding can replace cabinets.
253	<p>Date of Next Meeting: Next meeting to be held virtually on Tuesday 19th January 2021.</p>	PC and Committee 2021 meeting dates to be confirmed and published.
	<p>There being no further business the meeting closed at 9.20pm</p>	