



## ECKINGTON PARISH COUNCIL

MINUTES (subject to agreement at the next Council meeting)

of a virtual meeting of the Parish Council held on Tuesday 16<sup>th</sup> June 2020 commencing at 7 pm

### Councillors Present:

G. Ransted (Chairman), M. Hughes (Vice Chairman) G. Goodlad, T Knight, C Yarnold,  
Also Present: Clerk/RFO, 1 member of the public

It should be noted that the proceedings of this meeting may be filmed or recorded but that anyone wishing to make such a record is to notify the Chairman before the commencement of the meeting.

172	<b><u>To receive Apologies</u></b> Apologies were accepted from Cllr Bees, Cllr Wood absent	
173	<b><u>Declarations of Personal, Sensitive or Pecuniary Interests</u></b> There were no declarations	
174	<b><u>To Agree the Minutes of the Meeting of 19<sup>th</sup> May 2020</u></b> The Minutes were proposed for agreement by Cllr Hughes, seconded by Cllr Goodlad, all in favour	
175	<b><u>Matters Arising from Previous Minutes</u></b> Wayleave – signed wayleaves received, one payment outstanding Jarvis St – waiting for response from other party Hydroelectricity Project – Proposer has asked the council to hold funds and can then progress with making funding applications – Cllr Ransted indicated that the school and church had expressed interest in the project. He drew attention to a successful project in Pershore. Councillors agreed that they would like to speak directly with Mr Jackson to get further details.	
176	<b><u>Public Participation</u></b> <b>Members of the public are requested to write to the clerk in advance of the meeting with any queries or comments on any of the agenda items.</b> <b>No items were raised.</b>	
177	<b><u>Finance &amp; Governance</u></b> 1. To authorise payments - <b>the payments in the attached list were proposed for authorisation by Cllr. Ransted, seconded by Cllr Goodlad, all in favour Cllr Knight requested consideration of a grant request of £50 from a resident who was making face masks for members of the community &amp; volunteers. This was agreed subject to a form being completed to fulfil an audit trail.</b> 2. To agree the bank balance to end of May and check budget expenditure – <b>the balance of £20152.27 and payments of £1113.53 and £1322.78 in May were checked and agreed by unanimous vote.</b> 3. To agree the statements 1-9 in the Annual Governance Statement 2019/20 – <b>the clerk presented the Statement which</b>	

	<p><b>was proposed for acceptance Cllr Ransted, seconded Cllr Hughes all in favour. The Statement was signed by the Chairman.</b></p> <p>4. To agree the entries 1-11 in the Accounting Statement 2019/20 – <b>The Council agreed the entries by unanimous vote. The Statement was signed by the Chairman.</b></p> <p>5. To consider Website Accessibility requirements – The Council received a report from David Bainbridge and commended his dedication to fixing any issues free of charge. Cllr Goodlad recommended that comments and suggestions were invited from the public to allow thorough review of accessibility.</p>	
178	<p><b><u>Land at Pershore Rd</u></b></p> <p>1. To receive a report from the Community Facilities WG regarding appointment of a Project Planner – <b>The Working Group reported that only two quotations had been returned and the successful candidate Brodie Planning was duly appointed. Working to a flexible timescale.</b></p> <p>2. Any other report - None</p>	
179	<p><b><u>To consider any Planning Consultations/Decision notices</u></b></p> <p><b>20/01057/HP The Beeches, Tewkesbury Road – Planning Working Group to draw up a response as elevation drawing had not been made available</b></p>	WG
180	<p><b><u>To consider any Policy matters:</u></b></p> <p>Grants Policy – <b>Proposed Cllr Hughes, seconded Cllr Knight, all in favour</b></p> <p>Retentions &amp; Disposals Policy – <b>Proposed Cllr Goodland, seconded Cllr Hughes, all in favour</b></p> <p>Allotments Policy (Tenancy Agreement. Shed Application form, animal welfare guidance) – <b>with an adjustment back to the Notice terms originally prepared by the clerk, Proposed Cllr Hughes, seconded Cllr Ransted, all in favour</b></p> <p>Employment Policy – Cllr Hughes indicated that the council should look at any templates Worcs. CALC could provide</p>	Clerk
181	<p><b><u>To receive reports from Parish Councillors/Clerk</u></b></p> <ul style="list-style-type: none"> <li>• Village Hall – Cllr Ransted – no report</li> <li>• Recreation Centre – Cllr Knight – no report</li> <li>• Footpaths – Nils Wilkes – circulated and noted</li> <li>• Tree Warden – Cllr Wood – no report</li> <li>• Bredon Hill Conservation Group – Cllr Ransted – no report</li> <li>• Church and Bridge Trusts – Cllr Hughes – no report</li> <li>• Wychavon CALC - Cllr Ransted – no report</li> <li>• Cemetery &amp; Churchyard – Cllr Yarnold – no report</li> <li>• Allotments – Cllr Bees – report circulated</li> <li>• Community Engagement – Cllr Yarnold – no report</li> <li>• Dementia Friendly Village – Cllr Hughes – no report</li> <li>• Neighbourhood Watch &amp; Community Speed Watch - Cllr Ransted – no report</li> </ul>	

	• Clerks report – report circulated	
182	<b>Date of Next Meeting</b> 21 <sup>st</sup> July 2020	
183	<p><b>Legal Matters</b></p> <p><b><u>The Council adjourned the meeting to discuss the following:</u></b></p> <p><b>The S106 cannot be completed until Wychavon DC have drawn up a suitable document. When this is finalised the transfer could take place.</b></p> <p><b>With regard to the ongoing legal work Cllr Hughes would request a breakdown of the costs and check whether there was a balance of funding due from the landowner.</b></p> <p><b>Cllr Ransted indicated there was some indication of frustration on the part of the landowner at the delay being caused by drawn out legal process</b></p>	<p>WG</p> <p>MH</p>

#### Payments June

Lengthsman	bacs	216	216	0
New Farm Grounds Maintenance	bacs	472.68	393.9	78.78
David Bainbridge	bacs	50.12	50.12	0
Public Works Loan	dd	1571.33	1571.33	0
Salary	bacs	514.52	514.52	0
Nils Wilkes (Plants for Memorial)	bacs	50	50	0
Office Expenses	bacs	35.12	35.12	0
Whiteside (grant for ppe)	bacs	50	50	0
McAfee (virus protection)	dc	69.99	69.99	0
		<u>5724.42</u>	<u>5440.06</u>	<u>284.36</u>