

ECKINGTON PARISH COUNCIL

Minutes of a meeting of the PARISH COUNCIL held 17th April 2018
At Eckington Village Hall commencing at 7.30pm

Public Participation: There were no members of the public present.

Present: Councillors George Glaze (Chairman), David Bainbridge (Vice Chairman), Cilla Cameron, Geoff Ransted, Mike Wood, Nils Wilkes, Mary Hughes, Chris Yarnold.

Also present: County Councillor Adrian Hardman, District Councillor Ron Davis, Chris Auty.

Apologies: None

Declaration of Interests: Councillors Glaze & Yarnold in respect of planning application 18/00618/HP.

The Parish Council then welcomed Chris Auty to his first meeting as a potential new Parish Councillor.

ITEM:	MINUTE RECORDED:	ACTION AGREED:
245/18	The Minutes of a meeting held 13th March 2018 were agreed and signed as a true record. Proposed Cllr Ransted, seconded Cllr Hughes. All agreed.	
246/18	<p>District & County Councillor Reports</p> <p>Councillor Hardman noted the recent Highways meeting held with the PC and the agreed actions.</p> <p>Surface dressing will commence on certain roads within the parish on 10th May.</p> <p>A speed survey was carried out in Nafford Rd 2 years ago and Councillor Hardman supported the request to do this again in line with others recently agreed with Highways.</p> <p>Councillor Davis welcomed the new member/s to the parish Council.</p> <p>The outstanding meeting to be arranged with WDC Planners was noted and will be taken forward asap.</p>	<p>Cllr Hardman will notify Highways re Nafford Rd speed survey.</p> <p>Cllr Davis will arrange the WDC meeting asap to discuss planning concerns.</p>
247/18	<p>Progress Reports</p> <p>Clerk – war memorial conservation work quote has been requested.</p> <p>Village Memorial Hall - no recent meeting held.</p> <p>Recreation Centre – no update</p> <p>Public Rights of Way – no update</p> <p>Tree Warden – no update</p>	

	<p>Bredon Hill Conservation group – Cllr Ransted reported on a recent meeting held where the caravan site appeal was discussed.</p> <p>Church & Bridge Trusts – a meeting to be held 18th April.</p> <p>Wychavon CALC – no update.</p> <p>Partnership – Cllr Ransted checking current status.</p> <p>Cemetery & Churchyard – Cllr Wilkes reported that there had been no further response from the family regarding the pink border stones surrounding the grave in the cemetery. Signage had been in place since mid-March requesting removal after Easter, following an extension to the decision in January. It was therefore agreed by all that the stones should be removed, and a sign placed on the grave to advise owners where they can be collected from.</p>	<p>Cllr Wilkes & the Clerk to make arrangements re stones removal as agreed.</p>
248/18	<p>Planning Matters</p> <p>Planning applications considered prior to this meeting:</p> <ul style="list-style-type: none"> • 18/00405/HP – 33 The Close, Eckington – two storey rear extension – no objection. • 18/00457/HP – Nafford House, Nafford Rd, Eckington – single storey side extension – no objection. • 18/00442/FUL – Court Gate Nursery, Station Rd, Eckington – erection of plastic greenhouse/polytunnel – no objection. • 18/00574/HP – 5 Russell Drive, Eckington - Extensions at rear and side and replaced porch at front. <p>Planning applications for consideration:</p> <ul style="list-style-type: none"> • 18/00618/HP – 14 The Close, Eckington - Single storey front and rear extensions and rear dormer window – No objection agreed. <p>Notifications:</p> <ul style="list-style-type: none"> • 18/00389/FUL - planning approval for conversion of 2 no. barns to 2 no. dwelling houses as approved W/16/000846/PN but without compliance with cond.1 to amend list of approved plans to provide additional rooflights and a retaining wall at Hill Barn, Nafford Bank Farm, Nafford Rd, Eckington. 	
249/18	<p>Financial Matters</p> <p>The Chairman explained the x2 Neighbourhood Planning payments required. A grant received will offset these payments.</p> <p>£1971.00 Parkinson Wright Solicitors professional fees was withdrawn for payment as an agreement has been reached with the Landowner to underwrite the legal fees.</p>	

	<p>Payments proposed for payment by Cllr Bainbridge, seconded by Cllr Wilkes, all agreed:</p> <p>£251.30 Clerks salary (net) £274.20 Clerks expenses - £250.00 annual home office payment; £23.00 mileage; £1.20 admin costs £150.60 P. Higgins - Lengthsman salary (net) £23.98 P. Higgins – Lengthsman equipment £191.94 New Farms Grounds Maintenance – churchyard/cemetery £177.60 New Farm Grounds Maintenance – Recreation field/play area £525.60 MCL – Neighbourhood Plan printing £154.08 PBS Ltd – Neighbourhood Plan banner £42.00 Eckington Village Hall Feb & March hire</p> <p>Monies received: £105.00 Memory Lane Memorials (March 2018)</p> <p>Account balances: £18278.41 Treasurers account £13898.82 Business account</p> <p>The Chairman & Clerk recommended that £12,000.00 be transferred to the Treasurers Acct once the precept has been received, in order to retain reserves at a level recommended by NALC. This was proposed by Cllr Cameron, seconded by Cllr Wilkes, all agreed.</p> <p>Recreation Centre grit bin – the Clerk had obtained a quote for a 130L slimline grit bin at £155 + vat, but it was felt that clarity was required as to the area coverage required.</p>	<p>Clerk to pay accounts as agreed.</p> <p>Clerk to transfer funds as agreed.</p> <p>Clerk to check car park size with Rec. Committee and check with supplier re size of grit bin required.</p>
250/18	<p>Councillor Co-option</p> <p>The Clerk explained a recent matter relating to previous co-option notices posted between 2015-17, which unfortunately means that the co-option of C. Auty cannot be taken forward currently. A further co-option notice has been posted following advice from WDC, and subject to there being no election process required, the co-option application received from C. Auty will be re-considered at the next meeting.</p>	<p>Clerk to progress co-option application further to WDC approval.</p>
251/18	<p>Governance Matters</p> <p>PC website via Worcs CC site to be launched at the next meeting.</p>	<p>Clerk to progress the website launch. Cllr Bainbridge to supply images.</p>

	<p>GDPR (data protection) – all outstanding data audit forms to be sent to the Clerk asap.</p> <p>Data Protection Officer (DPO) appointment to be arranged by 25th May. The Clerk put forward the Local Council Advisory Service (LCAS) as a potential DPO and their offer had also been checked by Cllr Bainbridge. Costs quoted as £150.00 p.a.</p> <p>It was proposed by Cllr Cameron, seconded by Cllr Ransted that LCAS be appointed as DPO. All agreed. Clerk asked to arrange.</p> <p>It was noted that the PC need to consider the new Model Standing Orders issued via CALC, together with Financial Regulations and the Code of Conduct – all to be placed on the annual meeting agenda in May.</p>	<p>Clerk to arrange DPO as agreed.</p> <p>Clerk to place on May agenda and circulate draft documents for consideration.</p>
252/18	<p>Neighbourhood Plan</p> <p>The Chairman summarised the legal agreements and current situation regarding the land transfer.</p> <p>It was noted from WDC that the strategic environmental assessment can now be scoped before Reg. 14 consultation period.</p> <p>Comments received from statutory bodies will be reviewed at a future meeting (to be arranged).</p> <p>Previous PC Minutes had recorded concerns raised regarding the formal process undertaken for land acquisition. Further to the Chairman checking the regulations, it was noted that there must be a formal Valuer / Surveyor report undertaken in order to acquire land at Pershore Rd & Jarvis St. A local quote obtained shows costs are likely to be approx. £1000.00 for a report, however Members agreed that three quotes should be obtained for 'best value'. It was agreed therefore that a brief should be written, and further quotes obtained asap.</p>	<p>Cllrs Glaze, Wilkes & Cameron to prepare a brief with the Clerk for 3 quotes to be obtained as agreed.</p>
253/18	<p>Highways Matters</p> <p>A meeting had been held with G. Brienza from Highways, to discuss outstanding local issues.</p> <p>Bell bollard – contractor to be found for installation.</p> <p>Flooding – M. McGuinness now back in post at Highways and a report awaited re flood alleviation proposals.</p> <p>Speeding – local concerns discussed, and actions noted re speed surveys agreed. Speed reduction options under consideration include white gates and 'dragons teeth' at speed limit entry points. It was agreed that it is essential to ascertain the level of the problem however and this is why more speed surveys have been agreed. The Chairman has also contacted Strensham PC to see what impact their white gates have had – limited data available.</p>	<p>Clerk & Cllr Wilkes to progress the bell bollard.</p>

	<p>Parking concerns – the Police are not able to assist with this matter locally. Highways suggested double yellow lines alongside the war memorial, but the visual impact of these is a concern.</p> <p>The Clerk uses a Polite Notice scheme in her other parishes which has been successful, and it was agreed that a draft notice be produced for approval at the next meeting. It was also agreed that the proposal be included in the PC updates within the parish magazine. The school should also be contacted re complaints received regarding school drop-offs. Query as to whether the pub car park has been offered?</p> <p>It was noted that surface dressing along certain roads will start on 10th May. The Clerk was asked to notify residents via the parish magazine update.</p> <p>Cllr Ransted agreed to notify Ready Hedge and the school.</p>	<p>Clerk to circulate a draft notice for consideration at the next meeting.</p> <p>Chairman to contact the school re concerns / query.</p> <p>Clerk to notify residents re surface dressing – parish magazine update. Cllr Ransted to notify Ready Hedge and the school.</p>
254/18	<p>New Homes Bonus</p> <p>It was noted that the new protocol is soon to be published. The year 1-5 statement had been received re draw downs. £24,633.00 is still available to the PC from the previous scheme. Other options are to be discussed in line with Neighbourhood Planning to benefit the local community.</p> <p>No other applications have been received.</p>	
255/18	<p>Parish Matters</p> <p>Bus service – timetable amendments noted, and comments passed to First. New timetables now in the village shop.</p> <p>Rural Communities Programme – Cllr Hughes reported that WDC have offered to brief the PC on the Dementia Friendly scheme. It was agreed that a presentation should be made to the May meeting in public session.</p> <p>Neighbourhood Watch – Cllr Ransted reported on possible new group members. Messages are still being relayed via Facebook. AGM to be held soon and social media to be discussed. New NW signage to be investigated.</p> <p>Community Speed Watch – Cllr Ransted reported that the camera calibration has taken 6 weeks but that the camera is now operational again.</p> <p>Speeding concerns – see Highways item (253/18).</p>	<p>Cllr Hughes & the Clerk to arrange the presentation by WDC. Cllr Hughes to advertise in the parish magazine.</p>

	<p>WDC Parish Games – The Chairman confirmed that there have been no applications for the Co-ordinator role. Future adverts will be required in the parish magazine. The previous post holder has offered to cover this year, but future years need to be covered.</p>	<p>Clerk to place future adverts re the co-ordinator role.</p>
256/18	<p>Flooding Matters See also Highways item (253/18). County Cllr Hardman to progress with M. McGuinness at Worcs Highways. Discussion took place regarding a pole mounted camera and it was noted that the current camera link is already shared to Facebook. All agreed the importance of maintaining pressure on Worcs Highways re this matter.</p>	
257/18	<p>Correspondence for Information None. Query regarding what has happened to the rail magazines received which the Clerk will follow up.</p>	<p>Clerk to check re rail magazine subscription.</p>
258/18	<p>Councillor Reports & Items for Future Agendas Cllr Bainbridge is monitoring Facebook for the PC – current topics noted as dog fouling, cctv security and unknown ‘white vans’. It was agreed to add Facebook Monitoring as a standing item under Parish Matters. Cllr Wilkes requested that allotments are added as a standing item on future agendas – agreed. A request had been received for a shed which will be forwarded to the Clerk for formal response after consideration. The litter bin appears to be missing from the church end of Church Street – all agreed that WDC should be contacted.</p>	<p>Clerk to Facebook Monitoring to future agendas as agreed. Allotments to be added to future agendas by the Clerk. WDC to be contacted by the Clerk.</p>
	<p>There being no further business the meeting closed at 9.20 pm</p>	