

# ECKINGTON PARISH COUNCIL

Minutes of a meeting of the PARISH COUNCIL held Tuesday 10<sup>th</sup> October 2017  
At Eckington Village Hall commencing at 7.30pm

**Public Participation:**

Beverley Jones of Upper End attended to raise concerns re temporary signage, erected by local groups to promote events. Some temporary signage was unprofessional and the car boot signage was thought to be inappropriate and not in keeping with the appearance of the village. The more regular events present a particular problem. Could local promoters be asked to create or purchase more professional signage to maintain the appearance of the village?

Also, there is a vegetation overhanging the pavement at the New Rd right hand turn on to Pershore Rd – could it be trimmed please? (property ownership to be confirmed)

The Parish Council agreed to address both issues as appropriate.

**Present:**

Councillors George Glaze (Chairman), David Bainbridge (V/Chairman), Geoff Ransted, Nils Wilkes, Sally Brown, Cilla Cameron & Mike Wood.

**Apologies:**

District Councillor Ron Davies had sent apologies.

**Declarations of Interest:**

G. Ransted – highways temporary signage (car boot sales).

ITEM:	MINUTE RECORDED:	ACTION AGREED:
147/17	<p><b>The Minutes of a meeting held 12<sup>th</sup> September 2017</b> were considered and it was agreed that amendments were required for the Public session and NHB minute (139/17) regarding the award made to the Recreation Committee. Proposed N. Wilkes, seconded G. Ransted. All agreed.</p> <p>Matters arising – none.</p>	The Clerk agreed to circulate revised Minutes for approval at the next meeting.
148/17	<p><b>District &amp; County Councillor Reports</b> Cllr Davies emailed to say that there is a full Council meeting on Wednesday evening but it is mainly reports from other committees, so if anything of interest comes out of it he will report to the PC next time.</p>	
149/17	<p><b>Progress Reports</b> The Clerk updated regarding the mandate change for the bank accounts. HMRC updates re the payroll (PAYE) are also in progress.</p>	

	<p>Village Hall – D. Bainbridge reported that works are progressing well. The Chairman will be updated as required and there is a committee meeting scheduled for early November.</p> <p>Recreation Ground – M. Wood reported that the litter bins were not always emptied. He would check again this week but it would need to be reported to WDC if it continued. N. Wilkes agreed to assist in checking / reporting.</p> <p>Footpaths – N. Wilkes reported no updates.</p> <p>Tree Warden – M. Wood reported no updates.</p> <p>Bredon Hill Conservation Group – G. Ransted reported that there will be a meeting tomorrow night to include discussion on local planning issues (x500 houses at Mitton Bank and the A46 enlargement).</p> <p>Church &amp; Bridge Trusts – N. Wilkes &amp; C. Cameron reported no updates.</p> <p>Partnership – G. Ransted has attended the tourism meeting. A report was presented re future plans and sustainability. There is no direct impact on the parish and a future meeting is planned for 2018.</p> <p>Cemetery &amp; Churchyard – N. Wilkes updated that the tree works had been quoted. (see Financial matters). No further updates.</p>	
150/17	<p><b>Planning Matters</b></p> <p><b>Planning applications for consideration before or during the meeting:</b></p> <p><b><u>17/01809/HP</u></b>  Orchard House Drakes Bridge Road Eckington  Pershore WR10 3BN  Infilling of garage door with brickwork and new windows Construction of a porch with catslide roof  Construction of a chimney Other alterations.  Response made by 9<sup>th</sup> October 2017 – no objection agreed via email circulation.</p> <p><b><u>17/01879/CU</u></b>  Fir Tree House Cotheridge Lane Eckington  Pershore WR10 3BA  Proposal to separate annex from Fir Tree House to create independent dwelling.  The PC noted the increase in housing density.  There was no overall objection but all agreed that</p>	Clerk to submit decisions as agreed.

	<p>a request be made for no more on street parking and for secure access. Highways comments were also noted.</p> <p><b><u>17/01176/HP</u></b>  Coach House, Woollas Hill, Eckington, WR10 3DN  Replacement of oil tank from Clock house to area closer to driveway.  Agreed no objection.</p> <p><b><u>17/01913/HP</u></b>  Celandine Cottage, Cotheridge Lane, Eckington, WR10 3BA  Insertion of new door, replacement windows and insertion of a velux window.  The PC noted the location in the Conservation Area and agreed to request matching materials and design as per the original specification.  Overall, no objection.</p> <p><b>Appeal Decision:</b></p> <p><b>APP/H1840/W/17/3171652 (W/16/02095/OU) - Land adjoining Lechmere, Hammock Rd, Eckington</b> - Outline planning permission for erection of a single dwelling house – noted the appeal is dismissed.</p>																															
151/17	<p><b>Financial Matters</b>  Payments proposed for payment by C. Cameron, seconded by G. Ransted. All agreed.</p> <p><b>Payments to be made:</b></p> <table border="0"> <tr><td>Clerk's salary</td><td>£418.50</td></tr> <tr><td>Clerk – storage boxes</td><td>£10.99</td></tr> <tr><td>G. Glaze – allotment fence posts</td><td>£26.53</td></tr> <tr><td>P. Higgins (Lengthsman salary)</td><td>£174.00</td></tr> <tr><td>Grant Thornton – audit fees</td><td>£240.00</td></tr> <tr><td>Eckington Village Hall hire</td><td>£37.75</td></tr> <tr><td>Graham Jones (N. Plan leaflets)</td><td>£50.00</td></tr> <tr><td>Ian Pickford (N. Plan domain)</td><td>£31.18</td></tr> <tr><td>Ian Pickford (N. Plan Adobe)</td><td>£17.62</td></tr> <tr><td>New Farm Grounds Maintenance</td><td>£374.40</td></tr> <tr><td>New Farm Grounds Maintenance</td><td>£460.20</td></tr> </table> <p><b>Income received:</b></p> <table border="0"> <tr><td>Worcs CC Lengthsman scheme</td><td>£162.00</td></tr> <tr><td>Wychavon DC precept &amp; grant</td><td>£10,934.00+£566.00</td></tr> </table> <p><b>Balances:</b></p> <table border="0"> <tr><td>Current Acc.</td><td>£21,784 (to 22/9/2017)</td></tr> <tr><td>Deposit Acc.</td><td>£13,895 (to 11/9/2017)</td></tr> </table>	Clerk's salary	£418.50	Clerk – storage boxes	£10.99	G. Glaze – allotment fence posts	£26.53	P. Higgins (Lengthsman salary)	£174.00	Grant Thornton – audit fees	£240.00	Eckington Village Hall hire	£37.75	Graham Jones (N. Plan leaflets)	£50.00	Ian Pickford (N. Plan domain)	£31.18	Ian Pickford (N. Plan Adobe)	£17.62	New Farm Grounds Maintenance	£374.40	New Farm Grounds Maintenance	£460.20	Worcs CC Lengthsman scheme	£162.00	Wychavon DC precept & grant	£10,934.00+£566.00	Current Acc.	£21,784 (to 22/9/2017)	Deposit Acc.	£13,895 (to 11/9/2017)	<p>Clerk to pay accounts as agreed.</p> <p>Clerk to notify parties re tree work quotes.</p>
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	<p>It was agreed that the Neighbourhood Plan village hall hire fees should be shown on NP accounts.</p> <p>Cemetery &amp; Churchyard tree works – x 5 professional quotes had been obtained by the Clerk, which were discussed. Following discussion, it was proposed by C. Cameron and seconded by D. Bainbridge that the quote by Adrian Hope be accepted. All agreed.</p>	
152/17	<p><b>Co-options</b> No formal applications received. G. Ransted to chase up an interested party.</p>	<p>Clerk to send C. Cameron a template CALC application form.</p>
153/17	<p><b>Neighbourhood Plan</b> A consultation event had been held with a reasonable attendance over 2 days. Most attendees were supportive with some concern re the Jarvis St school entrance. There were 9 reasons for disagreement noted, 9 comments for part like / not like. There was general consensus of agreement however, so the Steering Group is progressing the draft plan. An actions list has been drawn up.</p>	
154/17	<p><b>Highways Matters</b> Issues raised during the public session were noted. It was agreed that some temporary event signage, including the car boot signage, needs improving and the PC agreed to assist in finding a signage supplier. It was also agreed that it would be helpful for residents to know what the car boot funds are spent on.  Overhanging vegetation within the parish was noted as raised in the public session and also to the right of the shop, looking from Cotheridge Lane (GG / NW to confirm exact location). The Clerk suggested a 'Polite Notice' scheme which had been successful in other parishes. It was agreed to progress this with the Parish Lengthsman.  Concerns noted re vehicles parking outside the shop which limits the view from the junction. It was acknowledged however that this was only for short periods of time and is ad hoc.  D. Bainbridge raised concern that the road surface is breaking up at the junction of Stoney Cross Lane with Hacketts Lane and also at New Rd opposite Little Thatch – to be reported please.</p>	<p>Clerk to speak with P. Higgins re the Polite Notice scheme.</p> <p>Clerk to raise highways concerns as requested.</p> <p>All Councillors to undertake a survey of highways issues and report back to the PC for collation.</p>

	<p>The Chairman suggested conducting a parish survey of highways issues which had also been suggested by County Cllr Hardman previously. This was agreed and all Councillors asked to take part.</p> <p>The hedge along Stoney Furlong has been cut back but the height remains a concern locally. It does not impede pedestrians however so no further action is required currently.</p>	
155/17	<p><b>New Homes Bonus</b> The Chairman had received an application from the Village Hall Committee which was read out to the meeting. The application included quotes for a tri-lobal window and bell housing together with new oak doors for the main entrance. It was noted that work had already started on the window and bell housing and it was agreed that although these additions may not meet the criteria for NHB funding, they would enhance the overall appearance of the building. The PC agreed that they would like to contribute to the project and a vote was taken to decide whether to fund all aspects or just the doors – x2 in favour of all / x3 in favour of just doors (D. Bainbridge abstained) It was therefore agreed to fund the oak doors at a cost of £630.00 from PC funds.</p>	Clerk to write to T. Smith re the decision made.
156/17	<p><b>Bus Service</b> Two public meetings have been held – G. Glaze &amp; G. Ransted attended. There is general acceptance that the service will be improved. New timetables awaited – service starts 16<sup>th</sup> October. Work continues on the non-schools provision and the PC will continue to monitor feedback.</p>	Clerk to amend future agenda item to 'Bus Service' and to remove '382'.
157/17	<p><b>Flooding Issues</b> The Chairman has received no more updates from Matt McGuinness and will take up the matter with County Cllr Hardman.</p>	Chairman to speak with County Cllr Hardman.
158/17	<p><b>Rural Communities Programme</b> S. Brown reported that there are now sufficient people to form a Committee. There are also sufficient resources currently.</p>	
159/17	<p><b>Neighbourhood Watch / Community Speed Watch</b> G. Ransted reported that there are now enough people to operate Speed Watch. There will be a further advert in the November parish magazine and training arrangements are in hand. The Safer Roads Partnership are being chased up re the</p>	<p>G. Ransted to progress both schemes locally.</p> <p>Clerk to investigate re VAS data software.</p>

	<p>packs required.</p> <p>Neighbourhood Watch – there have been lots of adjacent local schemes but not formally registered. Our scheme will be formally registered with the Police. The numbers of people involved are still to be confirmed and further advertisements are planned.</p> <p>VAS - An email received from Brian Carson was noted re VAS stats and PAT testing. The Clerk informed the PC that software was available for data analysis from the VAS and agreed to investigate this further.</p>	
160/17	<p><b>Correspondence for Information</b> None.</p>	
161/17	<p><b>Councillors Reports &amp; Items for Future Agendas</b> N. Wilkes reminded the PC that there is still a vacancy on the allotments – advertised on the notice board and to be placed in the parish magazine.</p> <p>The request by WDC for a bin at the Wharf is being progressed by the Clerk. It was suggested that other authorities / user groups may also be invited to contribute to installation and annual costs.</p> <p>D. Bainbridge is updating the website re the change of Clerk.</p> <p>The Chairman asked D. Bainbridge to check the last CALC update re data protection. There is also a consultation re budget capping and all agreed that the PC should respond.</p> <p>It was noted that the WI have done very good job of the planters this year and it was agreed that the Chairman should write with thanks.</p> <p>Remembrance Day – The Chairman will check re local arrangements and the wreath for the PC.</p>	<p>Clerk to advertise the allotments vacancy in the parish magazine.</p> <p>Clerk to progress the bin options at the Wharf.</p> <p>D. Bainbridge to update the website and check re data protection issues (CALC).</p> <p>Chairman to write to the WI as agreed. Response to be made to the budget capping consultation. Remembrance Day arrangements to be agreed.</p>
162/17	<p><b>Next Meeting</b> To be held on Tuesday 14<sup>th</sup> November 2017</p>	
	<p><b>There being no further business the meeting closed at 9.15 pm</b></p>	