

ECKINGTON PARISH COUNCIL

Minutes of a meeting of the PARISH COUNCIL held 9th October 2018
At Eckington Village Hall commencing at 7.30pm

Present: Councillors George Glaze (Chairman), David Bainbridge (Vice Chairman), Geoff Ransted, Mary Hughes, Cilla Cameron, Chris Yarnold and Chris Auty.

Also present: County Councillor A. Hardman (arrived at 9 pm).

Apologies: Councillors Nils Wilkes, Geoff Ransted, Mike Wood, Chris Yarnold.

Apologies were also received from District Councillor R. Davis. Also, from County Councillor A. Hardman for late arrival.

Public Participation: No public attended.

Declarations of Interest: Cllr Bainbridge declared an interest in the Court Gate Nursery planning application.

ITEM:	MINUTE RECORDED:	ACTION AGREED:
66	<p>The Minutes of the Meeting held 11th September 2018 were agreed and signed as a true record. Proposed Cllr Cameron, seconded Cllr Bainbridge. All agreed subject to amendments below.</p> <p>Item 59 – clarification was sought by Cllr Hughes re ‘<u>suggestions</u>’. Also, final para. ‘<u>agreements</u>’ was amended.</p>	
67	<p>District & County Councillor Reports:</p> <p>County Cllr Hardman reported on the following matters –</p> <ul style="list-style-type: none"> • Financial budgeting and savings plans • Pressures on Older People’s services and budgets • Speeding concerns and the survey requested – date to be arranged – important that the exact location is confirmed to Highways • Speed reduction measures – the options of a buffer zone would be supported subject to forthcoming survey data results. 	<p>Clerk to liaise with Highways / Chairman re speed survey location and date.</p>
68	<p>Progress Reports:</p> <p>There was no report made on the following matters, mostly due to absences –</p> <ul style="list-style-type: none"> • Recreation Centre • Footpaths • Trees • Church & Bridge Trusts • Worcs CALC • Partnership 	

	<ul style="list-style-type: none"> • Cemetery & Churchyard • Allotments – noted approval has been given for a lower branch to be removed off the tree to the right of the entrance gate • Bredon Hill Conservation Group – next meeting 17th Oct <p>Clerk: updates were received regarding WDC Licensing, Police report, parish fencing repairs, cemetery & churchyard repairs. All reminded of the SWDP briefing on 6th Nov at County Hall.</p> <p>Village Hall: a report had been circulated regarding a special meeting held and noting the events to be held during November marking the centenary of the end of WW1.</p> <p>Community Engagement: a report had been circulated for discussion. The reported included –</p> <ul style="list-style-type: none"> • a suggested Mission Statement together with PC responsibilities and Cllr personal statements, which could be shared on the Facebook page. • a draft Community Engagement Survey • a draft Social Media and Electronic Communication Policy <p>Councillors were asked to read through the draft documents in time for the next meeting.</p>	<p>Clerk to email a reminder re the SWDP briefing.</p> <p>All Councillors to read the drafts in time for the next meeting. Clerk – next agenda.</p>
69	<p>Planning Matters</p> <p>Applications considered at the meeting:</p> <p>18/01769/FUL - Manor Farm Manor Road Eckington Worcester WR10 3BH - Proposed stock building. NO OBJECTION AGREED.</p> <p>18/01686/HP - Court Gate Nursery Station Road Eckington Pershore WR10 3BB - Construction of a timber frame car port. We also have notice of an amendment to this application. NO OBJECTION AGREED.</p> <p>Applications for consideration after the meeting:</p> <p>18/00727/FUL - North House Church Street Eckington WR10 3AN - Detailed planning application for 3no 4 bed detached dwellings (with garages), 1no 3 bed bungalow and 4no car parking spaces for Crown Court residences (alterations to planning permission ref: W/15/02149/PN)</p> <p>18/01907/CAN - Two Farthings Manor Road Eckington Pershore WR10 3BH - Prune large magnolia tree. (Tree works in a conservation area)</p> <p>18/01940/CAN - Court Gate Cottage Manor Road Eckington Pershore WR10 3BH - Pollard ancient apple tree to 4m due to mistletoe infestation, crown raise beech & snake bark acer. Reduce lateral spread of magnolia by 2m. (Tree works in a conservation area.</p>	<p>Clerk to submit planning responses as agreed.</p>

	<p>18/01812/CLPU - Eckington Bridge Caravan Site Pershore Road Eckington Pershore WR10 3DD - Application for a Lawful Development Certificate for a proposed use or development for confirmation that planning permission T/APP/H1840/A/84/21907/P5 (planning authority reference W/84/157) for the construction of a mooring basin, with associated works at Eckington Caravan Park, Eckington has been lawfully implemented and the remainder of the works granted by this permission can be lawfully completed thereafter.</p> <p>Mitton Bank – it was noted that the PC have responded to this application although not formally consulted. Cllr Ransted had emailed comments to the meeting which were also noted.</p> <p>Notifications received: 18/01185/HP - Lantern House Boon Street Eckington WR10 3BL - Demolition of existing single storey rear extensions and construction of new two storey rear extension. Replacement of existing doors and windows. Approved: 12 Sept 2018 18/01311/HP - Avonlea Tewkesbury Road Eckington Pershore WR10 3AW - Proposed extension to the side of the existing house, partly 2-storey, part single storey, to create a new garage and utility room at ground floor level, with a new bedroom and bathroom at first floor level. Approved: 20 Sept 2018 18/01518/HP - Whippendell Upper End Eckington Pershore WR10 3DQ - Proposed elevational improvements and cosmetic changes to the dwelling including a rear first floor extension to a bedroom over existing single storey garden lounge. Approved: 27 Sept 2018</p>	
70	<p>Financial Matters: Payments to be made – proposed by Cllr Auty, seconded Cllr Hughes. All agreed. £341.47 Clerks salary (net) £21.02 Clerks expenses – phone & internet £355.20 +383.88 New Farm Grounds Maintenance grass cuts July & Aug (church, cemetery & Recreation Centre) £1579.50 + vat LEPUS (part 2 of S.E.A. Neighbourhood Planning) £900.00 Foxley Tagg Planning Ltd (Neighbourhood Planning) £20.00 Cotswold Line annual subscription (retrospective)</p> <p>Monies received noted: £12,000.00 2nd half of precept WDC £2468.25 WDC funding for S.E.A. Neighbourhood Plan £20.00 Allotment fees</p>	Clerk to pay accounts as agreed.

	<p>£161.00 Burial fee £4304.14 HMRC vat refund</p> <p>Account balances noted: £20,161 - Treasurers Account £25,904 - Business account</p> <p>It was noted that the external audit had been completed successfully. S.106 monies held by WDC were noted as per a letter received.</p>	
71	<p>Staffing Matters: The Parish Lengthsman scheme training has been arranged (part 1) and J. Pitchforth will attend on 26th Oct. All P.P.E has been ordered via County Highways. New equipment will be required, although some old equipment remains with the Chairman currently.</p>	
72	<p>Governance Matters: No updates for Transparency Code or GDPR.</p>	
73	<p>Neighbourhood Plan: The Chair updated the meeting on progress towards Reg. 14 and explained the process involved for the first 'informal' consultation. Results will be reviewed, and the plan may be changed before Reg. 16 submission. The Strategic Env. Assessment (S.E.A.) is also progressing in 3 parts as agreed – initial report expected 19th October, which will be reviewed before the final S.E.A is completed. The Steering Group wishes to move forward asap; a meeting held today with WDC appears positive. The PC were asked for their continued support to progress to Reg. 14 and thus quickly to the 6-week consultation. The PC agreed unanimously to continued support for the Plan as requested. A copy of the Plan will be supplied to the Clerk and some copies will also be available in the shop. The majority will be circulated electronically. It was noted that the Steering Group is trying to work towards the referendum on 2nd May to tie in with elections, but this may be difficult to achieve. A GDPR paragraph is to be included within the Plan following advice from WDC. It was noted that the option agreement for Jarvis Street has been signed and that the Pershore Rd agreement is still with Solicitors. The Clerk and Chairman noted the need to sign in accordance with Standing Orders.</p>	<p>Clerk and Chairman, plus another Councillor, to sign the legal agreements in accordance with Standing Orders, as approved.</p>

	<p>Cllr Hughes commented on some outstanding matters to be addressed regarding the NP website and the need to provide regular public updates, although it was recognised that a lot of recent work had been carried out behind the scenes.</p> <p>The meeting noted the suggestion that the PC s.106 Committee should meet with WDC to look at future funding options and requirements / criteria.</p>	
74	<p>Highways Matters: No reports received. Speed survey – date to be arranged.</p>	Clerk to progress speed survey.
75	<p>New Homes Bonus: The meeting noted the request received for a new village hall notice board – approx. £900.00. The Chairman explained the new criteria for NHB funding which had moved towards 'legacy projects' rather than individual purchases. The Village Hall Committee had been advised to check with WDC website. £24,600.00 is currently ringfenced and available for the Parish.</p>	
76	<p>Parish Matters: Bus Service – Cllr Ransted had emailed an update re the Hopper service, contracted until March 2019. The PC are also invited to engage with the Transport Consultation Paper for the Vale. The next Vale Transport Group meeting is 22nd October. Rural Communities Programme – Cllr Hughes circulated the Steering Group meeting noted from 19th September. All are invited to attend meetings – next meeting 10th October. Neighbourhood Watch & Community Speed Watch – Cllr Ransted had emailed a report to say things are progressing nicely with NW. The CSW group have held two sessions recently and some offenders have been caught. More Volunteers are needed. Speeding Concerns – survey date to be arranged for Tewkesbury Rd. A report circulated by Cllr Auty was also noted. Wychavon Village of Culture 2019 – it was agreed not to pursue this matter due to limited resources.</p>	
77	<p>Correspondence Received: No new correspondence received this month.</p>	
78	<p>Councillor Reports & Items for Future Agendas: Cllr Bainbridge reported that all generic emails have been set up in line with GDPR but require final testing. Cllr Hughes reported a resident complaint received regarding overgrown hedges on footpaths. It was noted that this could be due to the recent lack of Lengthsman presence.</p>	<p>Clerk to be sent emails list when ready to use. Clerk to place a notice in the parish newsletter re the Lengthsman scheme</p>

	<p>Cllr Glaze reminded the PC about budget planning - to be arranged soon. All asked to consider future expenditure requirements to be included in 2019/20 precept request. Finance Committee to meet in November and bring a draft budget to the December meeting.</p>	<p>situation. Also post to Facebook. Clerk to arrange Finance Committee meeting in Nov. All to consider 2019/20 expenditure requirements.</p>
	<p>There being no further business the meeting closed at 9.35 pm.</p> <p>Next meeting to be held Tuesday 13th November 2018</p>	

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